

# American Rock Mechanics Association

## CONFLICT OF INTEREST POLICY

**Purpose:** The purpose of this policy is to protect the interests of the American Rock Mechanics Association (ARMA) and to provide transparency to members by: (1) preventing the personal interest of Board Members from interfering with their duties to ARMA, and (2) avoiding any unethical influence or professional gain on the part of such individuals. The intent of this policy is to supplement, not replace, any applicable federal, state, or local laws regarding conflicts of interest of Board Members.

**Persons concerned:** This statement applies to Board Members, Members of Board Committees, including Award Selection Committees, and Officers who can influence the governance and actions of ARMA according to the Bylaws for ARMA.

**Procedures:** All Board Members, Members of Board Committees, including Award Selection Committees, and Officers are under an obligation to disclose the existence or potential existence of a Conflict of Interest (COI) as it arises.

In addition, at the start of all ARMA Board and Committee meetings, including Award Selection meetings, the Chair will request the disclosure of any COI. If a COI exists, the member must recuse himself from any discussion or influence regarding decisions associated with the stated COI and must leave the meeting or Board during such discussions.

If a COI is declared by the Chair of the Board or Committee, including Award Committees, then a Vice-Chair will conduct the meeting and report such actions to the ARMA Board.